

**A. Employee's Information** (please do not leave spaces blank): Date Completed: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_ Age: \_\_\_\_\_

Race: \_\_\_\_\_ Sex: \_\_\_\_\_ Religious Preference: \_\_\_\_\_ Nationality: \_\_\_\_\_

Social Security No.: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Language: \_\_\_\_\_

Salary Requirement: \_\_\_\_\_/hour\*

**B. Position(s) Desired?** \_\_\_ Director \_\_\_ Administrator \_\_\_ Lead Teacher \_\_\_ Ass. Teacher \_\_\_ Kitchen Mgr.

**C. Age Group Preferred?** \_\_\_ Infants \_\_\_ Toddlers \_\_\_ 2s \_\_\_ 3s \_\_\_ 4s \_\_\_ School-age

**D. Campus desired:** \_\_\_ Brookville \_\_\_ St. Leon \_\_\_ West Harrison A \_\_\_ West Harrison B \_\_\_ Sunman  
\_\_\_ Milan \_\_\_ Greensburg \_\_\_ Batesville A \_\_\_ Batesville B

**E. Days and Times Available for Work** (NOTE: A4K opens at 6:00 AM and closes at 6:00 PM at all campuses):

\_\_\_ Monday from \_\_\_ AM to \_\_\_ PM \_\_\_ Tuesday from \_\_\_ AM to \_\_\_ PM

\_\_\_ Wednesday from \_\_\_ AM to \_\_\_ PM \_\_\_ Thursday from \_\_\_ AM to \_\_\_ PM

\_\_\_ Friday from \_\_\_ AM to \_\_\_ PM Available to begin employment on: \_\_\_\_\_

**F. Education:**

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Highest Grade Completed: \_\_\_\_\_ Year Graduated: \_\_\_\_\_ GED Earned: \_\_\_\_\_

College: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Highest Level Completed: \_\_\_\_\_ Year Graduated: \_\_\_\_\_ Major/Minor: \_\_\_\_\_

If not currently enrolled in college courses, are you planning to further your education? \_\_\_ Yes \_\_\_ No

If so, when? \_\_\_\_\_ Major? \_\_\_\_\_ Your minor? \_\_\_\_\_

**G. Background:** Have you ever been convicted of a crime or felony? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

**H. Employment History** (begin with most recent):

1. Company Name (most recent): \_\_\_\_\_ Salary: \_\_\_\_\_/hour

City: \_\_\_\_\_ State: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Position: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

2. Company Name (2<sup>nd</sup> most recent): \_\_\_\_\_ Salary: \_\_\_\_\_/hour

City: \_\_\_\_\_ State: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Position: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

3. Company Name (3<sup>rd</sup> most recent): \_\_\_\_\_ Salary: \_\_\_\_\_/hour

City: \_\_\_\_\_ State: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Position: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

**I. Confidentiality:** I acknowledge that all information at A4K is to remain confidential at all times. Children, families, co-workers, and management may not be discussed in part or in full outside of A4K at any time via conversation, in writing, or via social media. Failure to comply is cause for immediate dismissal of employment, if offered: \_\_\_ (initials)

**J. Acknowledgment:** I contest that all information provided on this application is true and accurate to the best of my knowledge. I authorize All 4 Kids LLC to inquire about my record of employment and to contact all parties as listed above, as necessary.

Applicant's Name (please print): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_